



CAREER & TECHNICAL  
MIDDLE COLLEGE  
*PROGRAM*



Computer Programming  
Cybersecurity  
Digital Media Technology  
Engineering & Robotics  
Health (CNA & Exploration)  
Metal Machining Technology  
Welding Technology

# Participating High Schools



Algonac

Algonac Alternative

Capac

Capac Virtual

Harrison Center

Landmark Academy

Marine City

Marysville

Memphis

Riverview East

St. Clair

Phoenix Alternative

Port Huron High

Port Huron Northern

VLA

Yale

Students accepted into the **Career & Technical Middle College** program remain students of their high school for a 13th year and attend courses at St. Clair TEC and St. Clair County Community College to complete requirements in their program of study.



- Increase post-secondary training in technical careers
- Increase attainment of college credit while in high school
- Positively impact at-risk and economically disadvantaged students
- Increase number of first generation college graduates

In the 3-year *CTMC Program* students will earn a high school diploma and may earn one (or more) of the following:

- industry credential
- technical middle college certificate (15+ credits)
- college program certificate (30+ credits)
- associate's degree (60+ credits)

# CTMC by Grade Level



11 <sup>th</sup> Grade	12 <sup>th</sup> Grade	13 <sup>th</sup> Year
½ day @ high school	½ day @ college	full day @ college
½ day @ TEC	½ day @ TEC	**Students will meet HS graduation requirements in the 13 <sup>th</sup> year.

- Tuition and fees for all credit bearing courses
- Textbooks required for college classes



- The CTMC program will provide required textbooks
- Textbooks will be rented for student use and must be returned in good condition. A rental agreement will be completed and all books must be returned to the SC4 bookstore at the end of the semester.
- Students who fail to return textbooks will be billed for them.

- Computer/Chromebook and backpack
- Calculators/class support materials
- Transportation to college
- Personal/safety items for class (e.g. work boots)

**Note:** It is expected that a parent/guardian will provide the items identified above; however, we recognize that situations may arise that place severe financial stress on a family. Please talk to the assistant director or CTMC college advisor should a financial hardship occur.

- Recommend purchasing equipment that will be needed “on the job”.
- For example, a welding student will need equipment for many classes and at work so it makes sense to purchase the required items.
- Personal items such as work boots, welding beanies, etc. should be provided by parents.

# Participation in Sports, Clubs, & Activities



- Students can participate in their high school sports, clubs, and activities during 11th & 12th year.
- Students can not participate in college or high school sports during their 13th year.
- Students are allowed to join college clubs and activities during 13th year.

**September 2021** – Informational Meetings

**September 30, 2021** – Deadline to sign-up for CTMC

## **Semester 1:**

**September 2021 – January 2022** – TEC & High School classes

**November & December 2021** – Participate in math and writing study sessions at TEC to prepare for Accuplacer testing

**December 2021** – Take Accuplacer at TEC (no fee)

# CTMC Calendar – 2021-2022



**July 2021**

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
					T-0	S-0

**August 2021**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
					T-2	S-0

**September 2021**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
					T-20	S-18

**October 2021**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31					T-21	S-21

**November 2021**

Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
					T-19	S-19

**December 2021**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
					T-13	S-13

**January 2022**

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31				T-21	S-21

**February 2022**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					
					T-18	S-18

**March 2022**

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
					T-19	S-19

**April 2022**

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
					T-18	S-18

**May 2022**

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
					T-21	S-21

**June 2022**

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
					T-12	S-12

SC4 – Fall Semester August 23 – December 17

Winter Semester January 10 – May 6

## Semester 2

**January – June, 2022** – TEC & High School classes

**April 2022** – Register for fall 2022 SC4 classes

**May 2022** - **SC4 College Success Class-(SD-140)**

- Students who do not meet the college readiness requirements may retake the Accuplacer for a small fee
- Students may use the scores they earn on the SAT to demonstrate college readiness
- College readiness testing must be completed before students may register for academic classes at SC4



- SC4 staff and the CTMC Career Pathway Advisor will work with each student to schedule Fall classes for their senior year (2022-2023).
- SC4 accounts will be set up with students and they will receive training in the use of the SC4 portal.
- All college scheduling is completed through the SC4 student portal.

## Please note the following:

- You must meet “college readiness” requirements before you will be scheduled into SC4 English or Math classes, for example:
  - Meet English 101 readiness score - schedule Eng. 101
  - Do not meet Math 110 readiness score – the student can work on preparing to retake Accuplacer and not schedule a Math class, or the student can (at own expense) take the recommended “0” level Math class(s) at SC4 (Math 075 and /or 081)
- Some high school requirements must be met by taking classes at your high school - e.g. World Language requirement

- All CTMC students must take ***College Success (SD-140)*** during the second semester of their junior year.
- Students will earn elective credits (2) for this class.
- Location and time to be determined. Tentatively planned for Summer Semester which begins in May

**August 2022** – Boot Camp – mandatory

## Semester 1

**August 2022** – SC4 Classes will begin

**August – December 2022** – TEC and SC4 classes

## Semester 2

**January – May 2023** – TEC and SC4 Classes

**May/June 2023** – Participate in High School Graduation Ceremony if all high school requirements are completed

## **Participation in the Summer Boot Camp is required**

This full day camp takes place in August between the junior and senior year of high school.

- At SC4 – Exact dates and location will be provided
- Students must attend

Students will also attend a half day Re-boot Camp in August between their senior and 13th year.

**August 2023** – Re-Boot Camp - Mandatory

**Semester 1\***

**August – December 2023** – SC4 classes

**Semester 2\***

**January – May 2024** – SC4 classes

**May 2024** – complete CTMC

**May/June 2024** – high school diploma awarded

\*Final year of math required to obtain high school diploma

## Graduation

- Students will graduate following year 13
- The high school diploma will be awarded at that time
- The student's diploma will be issued by their high school
- Students must complete all high school requirements by the end of grade 12 to participate in their high school graduation ceremony with their class.
- Students must take a math class during year 13

- [www.sc4.edu](http://www.sc4.edu)
  - Admissions
    - Support Services\*
      - Achievement Center
      - Writing Center
      - Math Center
      - Disability Services

\*All students will be required to spend time at the Achievement Center during the first semester of college classes. Upon successful completion of first semester classes, this requirement will be modified to meet the specific needs of the student.



- Students work more independently
- Homework is likely to be different than material covered in class
- You must spend time on your assignments and put in effort outside of the lecture/lab
- Use campus resources for help with class work

- Even though the student is still in high school, SC4 (colleges) recognize them as adults and will not communicate with parents
- Parents must work with their students to know assignments, due dates, and course expectations (information that is shared on the syllabus)
- The CTMC advisor shares SC4 information with the student's high school counselor

# Tips for Success in College



- Show up to every class - be punctual
- Take notes during class
- Study outside of class
- Ask questions-use campus resources
- Don't wait until you are failing a class to get help!
- Ask for help - you don't know what you don't know

# What are your questions?

# How do I sign up for CTMC?



All parents and students must complete and sign the Student Application, Parent/Student Contract, complete the SC4 Early Admission/Early Enrollment Application to participate in the program.

TEC must have the signed agreement by **Wednesday, September 30, 2021.**

- Consider this opportunity and bring completed forms to the Student Services office at TEC
- Review and sign the Student Application and Parent/Student Contract
- There are 2 copies of the contract - turn one in and keep one for yourself

## SC4 Early Admission/Dual Enrollment Application

- This form is on the SC4 website (Directions are in your packet). Apply online and print the Authorization form.
- The Authorization form must be completed and signed by the student and their parent and returned to St. Clair TEC.
- Do **not** have it signed by your high school principal. The CTE Director will sign this form.

***Due September 30, 2021***

## CTMC Application Documents

Applications must be turned into the St. Clair TEC Student Services Office by:

***Wednesday, September 30, 2021***

(No exceptions!)

- If you have questions that only apply to your individual circumstances, please see contact Lisa Jones after the meeting. (810) 455-4227 or [jones.lisa@sccresa.org](mailto:jones.lisa@sccresa.org)
- We are glad that you came to learn about the Career and Technical Middle College!